### **MINUTES**

### OF THE

### NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: September 19, 2008

TIME: 9:00 A.M.

PLACE: Sea Trail Golf Resort & Conference Center

Sunset Beach, North Carolina

SUBMITTED BY: Terry Wright

Director

MEMBERS PRESENT: MEMBERS ABSENT:

Brad Smith None

Johnny Phillips Courtney Brown Doc Hoggard

STAFF PRESENT:

Director Terry Wright Board Secretary Nan Williams

Attorney Charles McDarris Training Officer Tim Pressley

Field Services Supervisor Larry Liggins

VISITORS:

Brad Smith Rockie Goeller

Robert Ruta Michael M. McGinnis

Bill Twigg Terry Preiss
Chuck Olson Frank Hardee
Robin H. Floars Kris Ward
Dexter Sholar Carole McLester

Ray McLester Mark Pecker
Teresa Pecker Jeremy Parker

#### CALL TO ORDER

9:15 a.m. The September 19, 2008 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Smith.

In accordance with the State Ethics Law, Attorney Charles McDarris read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matters coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

### MR. HOGGARD MADE A MOTION TO APPROVE THE MINUTES OF THE JULY 18, 2008 BOARD MEETING. SECONDED BY MR. BROWN. MOTION CARRIED.

Mr. Hoggard reported the results of the Screening Committee. See attached Screening Committee Report.

Mr. Hoggard reported that in the matter of Mr. Richard D. Marks, the Board voted that Mr. Marks would be required to attend a registration training class before his license would be issued. At the July 2008 meeting, the Board had approved Mr. Mark's license on the condition he attend the registration training class and pay a consent. As of the September meeting, Mr. Marks had not attended the Registration training class. Mr. Wright agreed to conduct the registration training session as soon as practical so that Mr. Marks would be in compliance with all conditions for issuance of his license.

MR. PHILLIPS MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.

MR. BROWN MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT EXCEPT FOR NUMBER THREE. MR. BROWN RECUSED HIMSELF FROM VOTING ON THIS APPLICATION. SECONDED BY MR. PHILLIPS. MOTION CARRIED.

MR. HOGGARD MADE A MOTION TO APPROVE NUMBER THREE OF THE SCREENING COMMITTEE REPORT. SECONDED BY MR. PHILLIPS. MR. BROWN ABSTAINED FROM VOTING, MOTION CARRIED.

Mr. Smith reported that Mr. Richard Lee has been appointed as a public member to the Board to replace Ms. Anita Pfaff and that Mr. Darrell Furr had resigned from the Board. Mr. Smith further advised that the Board still has a quorum with four (4) members present.

Mr. Wright reported to the Board that a Mr. Kevin Shaw had asked for a Board opinion regarding whether or not he was required to obtain an alarm license in order to pull CCTV cable.

# MR. HOGGARD MADE A MOTION TO CONFIRM THAT MR. KEVIN SHAW WOULD BE REQUIRED TO OBTAIN A LICENSE PRIOR TO PULLING THE CCTV CABLE. SECONDED BY MR. PHILLIPS. MOTION CARRIED.

Mr. Smith reported that the Board deferred the matter of Mr. Michael Holland until the November Board meeting to answer some questions. Mr. Holland had presented an email to the Board regarding services he was proposing to perform and had asked the Board to determine whether he would need to obtain the alarm license in order to perform those services.

Mr. Wright explained the fingerprint card submission which will take effect on December 1, 2008. All applications received on December 1, 2008 or after will have to send in \$38.00 along with the fingerprint card. Based on the current law, the industry will be obligated to submit a fingerprint card on all new and renewal applications received by the PPSB/ASLB for a license, registration, or certification. The card must be accompanied with an authorization of release of record form signed by the applicant. The card will be sent to the SBI for a statewide and nationwide check.

Mr. Wright stated if the prints are rejected, the applicant will not have to submit another \$38.00. The applicant would just have to send in another set of prints. The Board will be working on some language to change the present law, for example, changing "shall" send a fingerprint card to "may" send a fingerprint card. The SBI is committed to an one week turn around time to get the prints back to the administrative office.

Mr. Brown reported that he and Mr. Phillips met as the Grievance Committee on September 18, 2008 from 1:00 pm to 2:35 pm. The following individuals were present: Mr. Tom West, Mr. Jason Linquist, Mr. Nathan Wilcox, and Mr. Dirk Samples.

### MR. HOGGARD MADE A MOTION TO ACCEPT THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. SMITH. MOTION CARRIED.

### SPECIAL REPORTS AND PRESENTATIONS

Mr. Smith presented the Continuing Education Sub-committee report.

- 1. 1100 Series Wireless Computer Based Training Module The committee recommends approval of this course for 2 CEU's.
- 2. Basic Troubleshooting Computer Based Training Module The committee recommends approval of this course for 4 CEU's.
- 3. XR500/XR100 Computer Based Training Module The committee recommends approval of this course for 6 CEU's.
- 4. XT30/XT50 Computer Based Training Module The committee recommends approval of this course for 6 CEU's.
- 5. XR Super 6/XR20/XR40 The committee recommends approval of this course for 6 CEU's.

## MR. BROWN MADE A MOTION TO APPROVE THE COURSES AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.

#### UNFINISHED BUSINESS

None.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

The Board agreed to have two ASLB Registration Training classes per year, one in the East and one in the West. The Board agreed to have two ASLB 74D Legislative Rewrite Committee meetings per year, one in the East and one in the West.

The Board agreed to have one 74D Legislative Rewrite Committee meeting on October 22, 2008 at the Sea Trail Golf Resort & Conference Center, Sunset Beach, North Carolina, and the next one to be held on November 19, 2008 in Raleigh, North Carolina.

# MR. BROWN MADE A MOTION TO APPROVE THE 74D LEGISLATIVE REWRITE COMMITTEE DATES AS PRESENTED. SECONDED BY MR. PHILLIPS. MOTION CARRIED.

### DIRECTOR'S REPORT

Mr. Wright presented the written report and advised that as of August 1, 2008, the combined budget balance was \$363,832.68. The Alarm Recovery Fund balance was \$30,577.59. As of September 16, 2008, there are 848 licensees and 4,507 registrants.

## MR. PHILLIPS MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. BROWN. MOTION CARRIED.

### ATTORNEY'S REPORT

Mr. McDarris reported the following consent agreements:

- 1. Richard D. Marks consent agreement has been executed and paid.
- 2. Nelson I. McDonald consent agreement has been executed and paid.
- 3. William J. Price consent agreement has been executed and mailed.
- 4. Joseph R. Dombrowski attorney is in the process of drafting this consent agreement.

Mr. McDarris stated that 12 NCAC 11 .0210 which is the proposed rule to state that the electrical licensee must be employed on a full time basis was approved by the Rules Review Commission and is effective as of August 1, 2008.

Mr. McDarris stated that the Boilerplate False Alarm Ordinance has been mailed to Mr. Glenn Mowry.

Mr. McDarris stated that he has spoken to Captain Wayne Sears of the Rocky Mount Police Department and they have made the changes to the false alarm ordinance which the Board had requested.

MR. HOGGARD MADE A MOTION TO APPROVE THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY MR. BROWN. MOTION CARRIED.

Mr. McDarris stated he will respond to the letter from the North Carolina Burglar and Fire Alarm Association.

GOOD OF THE ORDER

MR. BROWN MADE A MOTION TO ADJOURN. SECONDED BY MR. HOGGARD. MOTION CARRIED.

10:30 am		
	Terry Wright Director	
	Nan Williams	
	10:30 am	Terry Wright Director